

1. The Applicant should be directed to address all staff and consultant's comments.

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-	Procedural Comments	Staff Notes
1.	The Planning Board will need to schedule a Public Hearing regarding the proposed site plan and wetlands permit.	
2.	The SEQRA review of this project concluded with the adoption of a Negative Declaration by the Town Board on June 12, 2019.	
3.	Pursuant to Section 340-5.B of the Town Code, the Conservation Board is required to review the proposed wetland application and, within 45 days of receipt thereof, file a written report and its recommendation concerning the application with the Planning Board. Such report is required to evaluate the proposed regulated activity in terms of the findings, intent and standards of Chapter 340.	
4.	Pursuant to Section 7-3.A(6) of the Town Code, all site development plans submitted to the Planning Board are required to be referred to the Architectural Review Board (ARB) for review and comment.	
5.	The site plan will need to be forwarded to the Chief of Police, Fire Inspector and the Armonk Fire Chief so that they may make any pertinent recommendations to the Planning Board including, but not limited to, the designation of no-parking zones, emergency vehicle access or any other issued deemed important to providing emergency services.	
6.	The Applicant will need to obtain County Stream Control Permit.	
7.	The site plan will need to be forwarded to the Water and Sewer department so that they may make any pertinent recommendations to the Planning Board including, but not limited to, the capacity of the sewer and water infrastructure to handle the proposed amount of effluent and water demand.	
в.	The application for site plan approval will need to be referred to the Westchester County The Westchester County Planning Board pursuant to § 239-m of New York State General Municipal Law (GML).	
9.	The site plan depicts construction within a floodplain. The Applicant will need to obtain a floodplain development permit pursuant to Chapter 177 of the Town Code.	
10	The Applicant will need to secure a County Stream Control Permit from the Westchester County Department of Public Works.	
C	Seneral Comments	
1.	Plan CS001 shall be revised to update the Zoning Compliance Chart to depict Gross Lot Area and Net Lot Area. It is noted, that pursuant to Section 355-25.1 of the Town Code, Net Lot Area is required to be used when calculating FAR. The calculations used to calculate Net Lot Area and FAR (Net Lot Area and Gross Floor Area) shall be depicted.	
2.	Plan CS001 shall be revised to update the Zoning Compliance Chart to demonstrate (show calculations) that unit count does not exceed one unit per each 4,200 square feet of net lot area and that bedroom count does not exceed one bedroom for each 2,350 square feet of net lot pursuant to Section 355-25.1 of the Town Code.	
3.	Plan CS101 (and others if necessary) should be revised to depict a 50 foot side yard setback along Maple Avenue pursuant to the Corner Lot definition in Section 355-15.I of the Town Code.	
4.	The Unit/Bedroom table on plan C-100 should be updated to identify which units will be AFFH units. Based upon 31 market rate units, four units will need to be AFFH units. The Applicant will need to demonstrate that the AFFH units meet the minimum size requirements in Section 355-24(6)(a) and (b).	
5.	Pursuant to Section 355-40.X(1)(c) of the Town Code, visual privacy shall be preserved for residents through the proper design of rear yards, terraces, decks or patio spaces. Proper screening through the use of vegetation and fencing shall be provided.	It is recommended that the Maple Ave units be provided with a two to three foot wall around each rear patio along with perimeter landscaping along the wall in an effort to screen the rear patios and provide screening and privacy.

6	. The Applicant previously agreed to modify the southern (left) unit of the Maple Ave Townhouse plans to mimic the northern (right) layout. The plans should be updated .	
7.	Pursuant to Section 355-40.X(4) of the Town Code, the Applicant is required to provide vehicular and pedestrian improvements on and around the property necessary to mitigate any vehicular and pedestrian impacts associated with the project.	The Applicant should provide a crosswalk between the subject site and Armonk Square project. In addition, the Applicant should attempt to secure an easement from Armonk Square or 40 Bedford Rod to construct a sidewalk along the entry road to Armonk Square from Bedford Road. Furthermore, a sidewalk along Maple Avenue to the bus stop should be constructed.
8	<ul> <li>It was previously recommended that landscaping that is similar and compatible with Wampus Brook Park be provided along Maple Avenue and a significant evergreen screen be provided along the common property line between the American Legion and Town Hall.</li> <li>The plan has been revised to provide a meadow (for floodplain compensatory storage) and a walking trail in this area. While the proposed site plan elements may be attractive, the Planning Department believes that the trail will not be highly utilized.</li> </ul>	It is recommended that the Applicant propose an attractive decorative stone wall along Maple Avenue similar to the existing wall to be removed along Bedford Road. In addition, street lighting that is similar to Main Street and Wampus Brook Park should be proposed along the existing/proposed sidewalk along Bedford Road and Maple Avenue. In addition, the Applicant should give consideration to constructing a new bus shelter as the existing shelter is in disrepair. Many of the existing arborvitae adjacent to Town Hall are depicted as remaining. However, a good
		portion have been removed or are in declining condition. This area shall be further evaluated by the Applicant and the Planning Board.
9.	A portion of the property is subject to a deed restriction that prohibits the construction of structures. The plan should be revised to identify the restricted area and note the restriction on the plan. It is noted that the site plan depicts patios in the deed restricted area. It is noted that the definition of Structure in the Town Code includes fences and driveways.	The Applicant should review the deed restriction with the Town Attorney. The Applicant may need to amend the deed restriction held by the Town of North Castle in order to proceed with the development, as proposed, in that area.
10	0. The Town should plan for future roadway improvements at the Bedford and Maple intersection, as needed, as traffic increases in the area and other developments come online generally along the NYS Route 22 Corridor and NYS Route 120, with some of this development having an indirect impact on the Armonk Hamlet. The Town should plan for possible future widening of Bedford Road on both the eastbound and westbound approaches to Maple Avenue. For example, the Town should anticipate that in the future an eastbound exclusive right turn lane may be appropriate on Bedford Road at the Maple Avenue approach. On the westbound approach of Bedford Road, an exclusive left turn lane may be appropriate. It is acknowledged that additional rights-of-way may be needed on both approaches or three approaches to the intersection (including the Church side of the intersection) to accomplish these improvements. In any planning for the Gardens redevelopment the placement of a sidewalk along the site frontage, which is recommended by both the Town and County should accommodate a future widening, if possible. On the westbound approach of Bedford Road to Maple Avenue, it would include the widening of the culvert in order to provide an exclusive left turn lane at the intersection.	The Applicant should place an easement along the Maple Avenue frontage that would enable the future construction of a right turn lane from Bedford Road onto Maple Avenue.
1	1. The Carson City Series light detail shall be revised to note that the fixture shall utilize the SV4 (Flat Soft Vue Maximum Diffused Acrylic).	
1:	2. The Applicant will need to submit plans that will permit the Planning and Building Departments to verify the submitted floor area calculations. It is requested that the Applicant submit plans that graphically depict the areas counted toward the gross floor area calculations as well as include a chart of the calculations performed (tied to the graphic plan), which together can be used to verify the submitted calculations.	
1:	3. The site plan shall be revised to depict 25' wide backup and maneuvering aisles adjacent to off- street parking spaces. Access aisles that are not adjacent to parking can be 24' wide.	
1.	4. Pursuant to Section 355-56.H(2) of the Town Code, 10% of the parking area shall be landscaped.	The Applicant should prepare an exhibit demonstrating compliance with this provision of the Town Code.
13	5. The off-street parking analysis should be revised to depict the off-street parking requirements for the market rate units and the parking requirement for the AFFH units.	
1	6. The Applicant should submit a Building Coverage exhibit for review. The submitted Zoning Compliance Chart indicates a Building Coverage of 23.7% where 20% is the maximum permitted in the R-MF-DA Zoning District.	Based upon the submitted Zoning Conformance Table, a Building Coverage variance will need to be issued by the Zoning Board of Appeals.

C	The site plan should be revised to depict the proposed amount of Town-regulated wetland buffer disturbance (s.f.). It is noted that the Applicant will be required to prepare a mitigation plan that s twice the size of the proposed amount of disturbance.	
	The Applicant should indicate if any signage is proposed for the project. If so, the location and design of the signage should be included on the plans.	
	Pursuant to Section 355.15.O of the Town Code, the site plan shall be revised to depicts adequate facilities for refuse and recycling.	
s F	Pursuant to Section 225-5 of the Town Code, where the Planning Board determines that a suitable recreation area cannot be located, the Board may require, as a condition of approval, a bayment to the Town of a sum which shall be placed in a trust fund to be used by the Town Board exclusively for neighborhood park, playground or recreation purposes.	
a t	Pursuant to Section 355-34.I(5)(b) of the Town Code, within multifamily developments, the affordable AFFH units shall be physically integrated into the design of the development and shall be distributed among various sizes (efficiency, one-, two-, three- and four-bedroom units) in the same proportion as all other units in the development.	
	Pursuant to Section 355-24.I.1 of the Town Code AFFH units shall be marketed in accordance with the Westchester County Fair Affordable Housing Affirmative Marketing Plan.	
/ a t	Pursuant to Section 355-24-I.2 of the Town Code, the maximum monthly rent for an affordable AFFH unit and the maximum gross sales price for an AFAH unit shall be established in accordance with US Department of Housing and Urban Development guidelines as published in he current edition of the Westchester County Area Median Income AMI Sales Rent Limits available from the County of Westchester.	
S	Pursuant to Section 355-24-I.3 of the Town Code, units designated as affordable AFFH units shall remain affordable for a minimum of 50 years from date of initial certificate of occupancy for ental properties and from date of original sale for ownership units.	
r r c t	Pursuant to Section 355-24-I.4 of the Town Code, a property containing any affordable AFFH units shall be restricted using a mechanism such as declaration of restrictive covenants in ecordable form acceptable to the Town which shall ensure that the affordable AFFH unit shall emain subject to affordable regulations for the minimum 50-year period of affordability. The covenants shall require that the unit be the primary residence of the resident household selected o occupy the unit upon approval such declaration shall be recorded against the property containing the affordable AFFH unit prior to the issuance of a Certificate of Occupancy for the development.	