ALFONZETTI ENGINEERING, P.C.

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May 22, 2023

Adam R. Kaufman, AICP Director of Planning Planning Department Town of North Castle 17 Bedford Road Armonk, NY 10504

Re: GHP Office Realty/28 Kaysal Court

Town of North Castle

Adam, please find enclosed the following:

- One (1) copy of the following plan entitled
 - "Amended Site Plan, dated May 22, 2023, 28 Kaysal Court, Town of North Castle, Westchester County, New York."
- One (1) Site Development Plan Approval Application.
- One (1) Preliminary Site Plan Completeness Review Form.

We are requesting placement on the next planning Board agenda.

Please call if there are any questions.

Thank You,

Ralph Alfonzetti, P.E.

ALFONZETTI ENGINEERING, P.C.



Town of North Castle Planning Department

17 Bedford Road Armonk, New York 10504 (914) 273-3542 (914) 273-3554 (fax)

PRELIMINARY SITE PLAN COMPLETENESS REVIEW FORM

This form represents the standard requirements for a completeness review for all preliminary site plans. Failure to provide all of the information requested will result in a determination that the site plan application is incomplete. The review of the site plan for completeness will be based on the requirements of the Town of North Castle Town Code.

Project Name on Plan: GHP OFFICE REALTY
☐Initial Submittal ☐Revised Preliminary
Street Location: 28 KAYSAL COURT, ARMONK, NY 10504
Zoning District: RELIP Property Acreage: 8.003 Tax Map Parcel ID: 107.04-2-6
Date:
DEPARTMENTAL USE ONLY
Date Filed: Staff Name:
Preliminary Plan Completeness Review Checklist Items marked with a "⊠" are complete, items left blank "□" are incomplete and must be completed, "NA" means not applicable.
☐1. A complete application for site development plan approval form
☐2. Plan prepared by a registered architect or professional engineer
☐3. Map showing the applicant's entire property and adjacent properties and streets
☐4. A locator map at a convenient scale
☐5. The proposed location, use and design of all buildings and structures
☐ Proposed division of buildings into units of separate occupancy, detailed breakdowns of all proposed floor space by type of use and floor level
☐7. Existing topography and proposed grade elevations
☐8. Location of drives

PRELIMINARY SITE PLAN COMPLETENESS REVIEW FORM

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☐9. Location of any outdoor storage				
☐10. Location of all existing and proposed site improvements, including drains, culverts, retaining walls and fences				
☐11. Description of method of water supply and sewage disposal and location of such facilities				
☐12. Location, design and size of all signs				
☐13. Location and design of lighting, power and communication facilities				
☐ 14. In an industrial district, specific uses proposed, number of employees for which buildings are designed, type of power to be used for any manufacturing process, type of wastes or by-products to be produced by any manufacturing process and proposed method of disposal of such wastes or by-products				
☐15. In a multifamily district, floor plans of each dwelling unit shall be shown, and elevations and cross sections also may be required				
☐16. The name and address of the applicant, property owner(s) if other than the applicant and of the planner, engineer, architect, surveyor and/or other professionals engaged to work.				
☐17. Submission of a Zoning Conformance Table depicting the plan's compliance with the minimum requirements of the Zoning District				
☐ 18. If a tree removal permit is being sought, submission of a plan depicting the location and graphical removal status of all Town-regulated trees within the proposed area of disturbance. In addition, the tree plan shall be accompanied by a tree inventory includes a unique ID number, the species, size, health condition and removal status of each tree.				
☐19. If a wetlands permit is being sought, identification of the wetland and the 100-foot wetland buffer.				
More information about the items required herein can be obtained from the North Castle Planning Department. A copy of the Town Code can be obtained from Town Clerk or on the North Castle homepage: http://www.northcastleny.com				
On this date, all items necessary for a technical review of the proposed site plan have been submitted and constitute a COMPLETE APPLICATION.				



TOWN OF NORTH CASTLE WESTCHESTER COUNTY 17 Bedford Road Armonk, New York 10504-1898

Telephone: (914) 273-3542 Fax: (914) 273-3554 www.northcastleny.com

Application for Site Development Plan Approval

	Application Name	
	GHP OFFICE REALTY	

I. IDENTIFICATION OF PROPERTY OWNER, APPLICANT AND PROFESSIONAL REPRESENTATIVES

Name of Property Owner: GHP KA	YSAL LLC					
Mailing Address: FOUR WEST RED OAK LANE, WHITE PLAINS, NY 10604						
Telephone: (914) 642-9300 Fa	x:	e-mail_Al	NDY@GHPOFFICE.COM			
Name of Applicant (if different):						
Address of Applicant:						
Telephone:F	ax:	_e-mail				
Interest of Applicant, if other than Proj	perty Owner:					
Is the Applicant (if different from the p	property owner) a Contract Vendee?					
Yes No X						
If yes, please submit affidavit sating su	ich. If no, application cannot be rev	riewed by Pla	anning Board			
Name of Professional Preparing Site P	lan: RALPH ALFONZETTI P.E.					
Address: 14 SMITH AVE., MT. KISC	O, NEW YORK 10549					
Telephone: (914) 666-9800	Fax:	e-mail	RALPHA@ALFONZETTIENG.COM			
Name of Other Professional:						
Address:						
Telephone:	Fax:	e-1	mail			
Name of Attorney (if any):						
Address:						
Telephone:	Fax:	e-ma	ail			

Applicant Acknowledgement

By making this application, the undersigned Applicant agrees to permit Town officials and their designated representatives to conduct on-site inspections in connection with the review of this application.

The Applicant also agrees to pay all expenses for the cost of professional review services required for this application.

It is further acknowledged by the Applicant that all bills for the professional review services shall be mailed to the Applicant, unless the Town is notified in writing by the Applicant at the time of initial submission of the application that such mailings should be sent to a designated representative instead.

Signature of Applicant:

Date: 5/19/23

Signature of Property Owner:

Date: 5/15/2

MUST HAVE BOTH SIGNATURES

II. IDENTIFICATION OF SUBJECT PROPERTY

Street Addre	ss: 28 KAYSAL CC	URT, ARMON	IK, NY 1050	04			
Location (in	relation to nearest in	tersecting stre	eet):				
450 fe	et (north, south, east	or west) of _	RT 22				
Abutting Stre	eet(s): RT 2	22					
Tax Map De	signation (NEW): Se	ection 107	7.04	_Block	2	Lot	6
Tax Map De	signation (OLD): Se	ction N/A	4	_Block	N/A	Lot	N/A
Zoning Distr	rict: RELIP	_ Total Land	Area	8.003 AC			
	n North Castle Only						
Fire District((s) ARMONK FD	_ School Dist	trict(s)_BY	RAM HILLS	_		
	n of subject property) feet of the	following:
No If yes The to No The root of the for which No The end of the No The end of the No The end of the No No The end of the No The No The No The No The end of the No	poundary of any city, X Yes (adjacent) _ X, Yes (adjacent) _ S, please identify nany exis _ Yes (adjacent)	Yes (wine(s): ting or propose X Yes (wine(s): Yes	sed County thin 500 fe posed Cou thin 500 fe of any streamannel line within 500 fe	or State paget) anty or State eet) am or drain es? feet)	ark or any e parkway age chann	thruway, ex	xpressway, road
or ins No _ The b	stitution is situated? X Yes (adjacent) boundary of a farm o	Yes (within 500	feet)	 listrict?	-	Ī
No _	X Yes (adjacent)	Yes	(within 50	0 feet)			
	perty Owner or App X Yes	licant have an	interest in	any abutti	ng propert	ty?	
If yes, please	e identify the tax map	designation	of that pro	perty:			

III. DESCRIPTION OF PROPOSED DEVELOPMENT

Proposed Use: WAREHOUSE
Gross Floor Area: Existing 61,164± S.F. Proposed 61,164± S.F.
Proposed Floor Area Breakdown:
RetailS.F.; OfficeS.F.;
IndustrialS.F.; InstitutionalS.F.;
Other Nonresidential S.F.; Residential S.F.;
Number of Dwelling Units: *For affected area only Number of Parking Spaces: Existing25 Required5 Proposed25
Number of Loading Spaces: Existing N/A Required N/A Proposed N/A
Earthwork Balance: Cut N/A C.Y. Fill N/A C.Y.
Will Development on the subject property involve any of the following:
Areas of special flood hazard? No X Yes (If yes, application for a Development Permit pursuant to Chapter 177 of the North Castle Tow Code may also be required)
Trees with a diameter at breast height (DBH) of 8" or greater?
No X Yes (If yes, application for a Tree Removal Permit pursuant to Chapter 308 of the North Castle Tow Code may also be required.)
Town-regulated wetlands? No X Yes (If yes, application for a Town Wetlands Permit pursuant to Chapter 340 of the North Castle To Code may also be required.)
State-regulated wetlands? No X Yes (If yes, application for a State Wetlands Permit may also be required.)

IV. SUBMISSION REQUIREMENTS

The site development plan application package shall include all materials submitted in support of the application, including but not limited to the application form, plans, reports, letters and SEQR Environmental Assessment Form. **Submission of the following shall be required:**

• One (1) PDF set of the site development plan application package in a single PI

•	A check for the required application fee and a check for the required Escrow Account, both made
	payable to "Town of North Castle" in the amount specified on the "Schedule of Application Fees."

(continued next page)

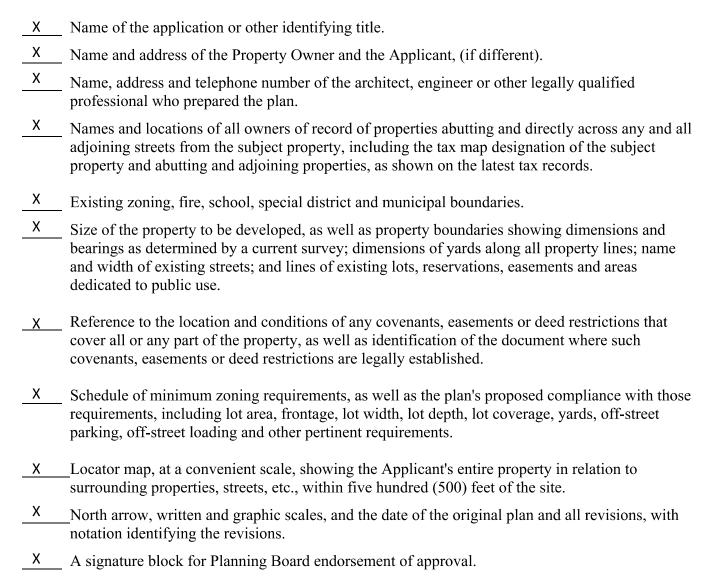
V. INFORMATION TO BE INCLUDED ON SITE DEVELOPMENT PLAN

The following checklist is provided to enable the Applicant to determine if he/she has provided enough information on the site development plan for the Planning Board to review his/her proposal. Applicants are advised to review ARTICLE VIII, Site Development Plan of the North Castle Town Code for a complete enumeration of pertinent requirements and standards prior to making application for site development plan approval.

The application for site development plan approval will not be accepted for Planning Board review unless all items identified below are supplied and **so indicated with a check mark in the blank line provided.** If a particular item is not relevant to the subject property or the development proposal, **the letters "NA" should be entered instead**. In addition, the project will not be scheduled on a Planning Board agenda until the Applicant receives an initialed "site plan checklist" from the Planning Department.

The information to be included on a site development plan shall include:

Legal Data:



Existing Conditions Data:

etc. indicated.

Location of existing use and design of buildings, identifying first floor elevation, and other structures. Χ Location of existing parking and truck loading areas, with access and egress drives thereto. Χ Location of existing facilities for water supply, sanitary sewage disposal, storm water drainage, and gas and electric service, with pipe sizes, grades, rim and inverts, direction of flow, etc. indicated. Location of all other existing site improvements, including pavement, walks, curbing, retaining walls and fences. X Location, size and design of existing signs. X Location, type, direction, power and time of use of existing outdoor lighting. X Location of existing outdoor storage, if any. Existing topographical contours with a vertical interval of two (2) feet or less. Location of existing floodplains, wetlands, slopes of 15% or greater, wooded areas, landscaped areas, single trees with a DBH of 8" or greater, rock outcrops, stone walls and any other significant existing natural or cultural features. **Proposed Development Data:** Proposed location of lots, streets, and public areas, and property to be affected by proposed easements, deed restrictions and covenants. X Proposed location, use and architectural design of all buildings, including proposed floor elevations and the proposed division of buildings into units of separate occupancy. Proposed means of vehicular and pedestrian access to and egress from the site onto adjacent streets. X Proposed sight distance at all points of vehicular access. Proposed number of employees for which buildings are designed X Proposed streets, with profiles indicating grading and cross-sections showing the width of the roadway; the location and width of sidewalks; and the location and size of utility lines. Proposed location and design of any pedestrian circulation on the site and off-street parking and loading areas, including handicapped parking and ramps, and including details of construction, surface materials, pavement markings and directional signage. X Proposed location and design of facilities for water supply, sanitary sewage disposal, storm water drainage, and gas and electric service, with pipe sizes, grades, rim and inverts, direction of flow,

X	Proposed location of all structures and other uses of land, such as walks, retaining walls, fences, designated open space and/or recreation areas and including details of design and construction.
	designated open space and/or recreation areas and including details of design and construction.
X	Location, size and design of all proposed signs.
X	Location, type, direction, power and time of use of proposed outdoor lighting.
X	Location and design of proposed outdoor garbage enclosure.
X	Location of proposed outdoor storage, if any.
X	Location of proposed landscaping and buffer screening areas, including the type (scientific and common names), size and amount of plantings.
X	Type of power to be used for any manufacturing
X	Type of wastes or by-products to be produced and disposal method
X	In multi-family districts, floor plans, elevations and cross sections
X	The proposed location, size, design and use of all temporary structures and storage areas to be used during the course of construction.
X	Proposed grade elevations, clearly indicating how such grades will meet existing grades of adjacent properties or the street.
X	Proposed soil erosion and sedimentation control measures.
X	For all proposed site development plans containing land within an area of special
	flood hazard, the data required to ensure compliance with Chapter 177 of the North Castle Town Code.
X	For all proposed site development plans involving clearing or removal of trees with a DBH
	of 8" or greater, the data required to ensure compliance with Chapter 308 of the North Castle Town Code.
Х	For all proposed site development plans involving disturbance to Town-regulated wetlands,
	the data required to ensure compliance with Chapter 340 of the North Castle Town Code.

F:\PLAN6.0\Application Forms\2016 Full Set\Part B - Site Devel 2016.doc

Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

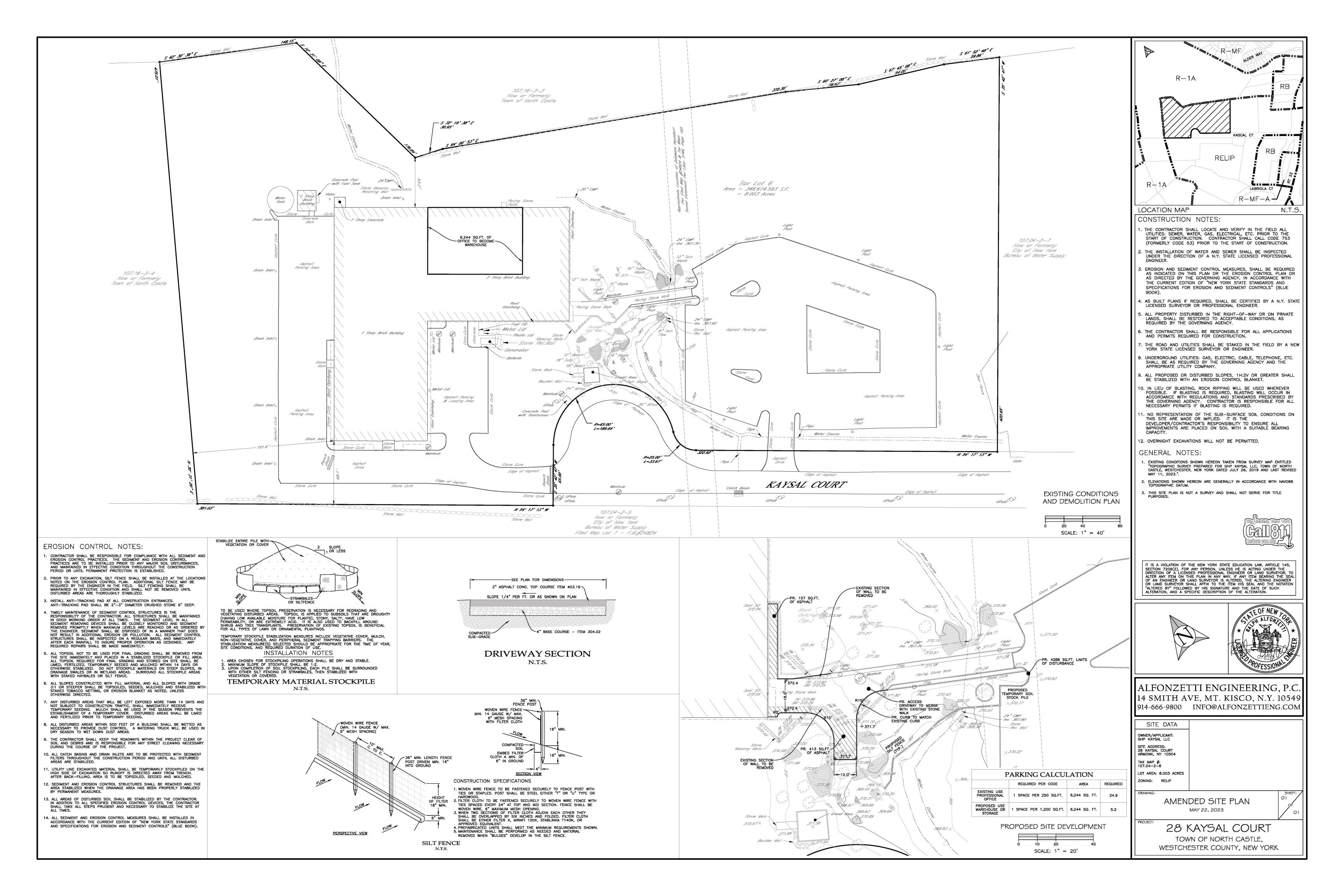
Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

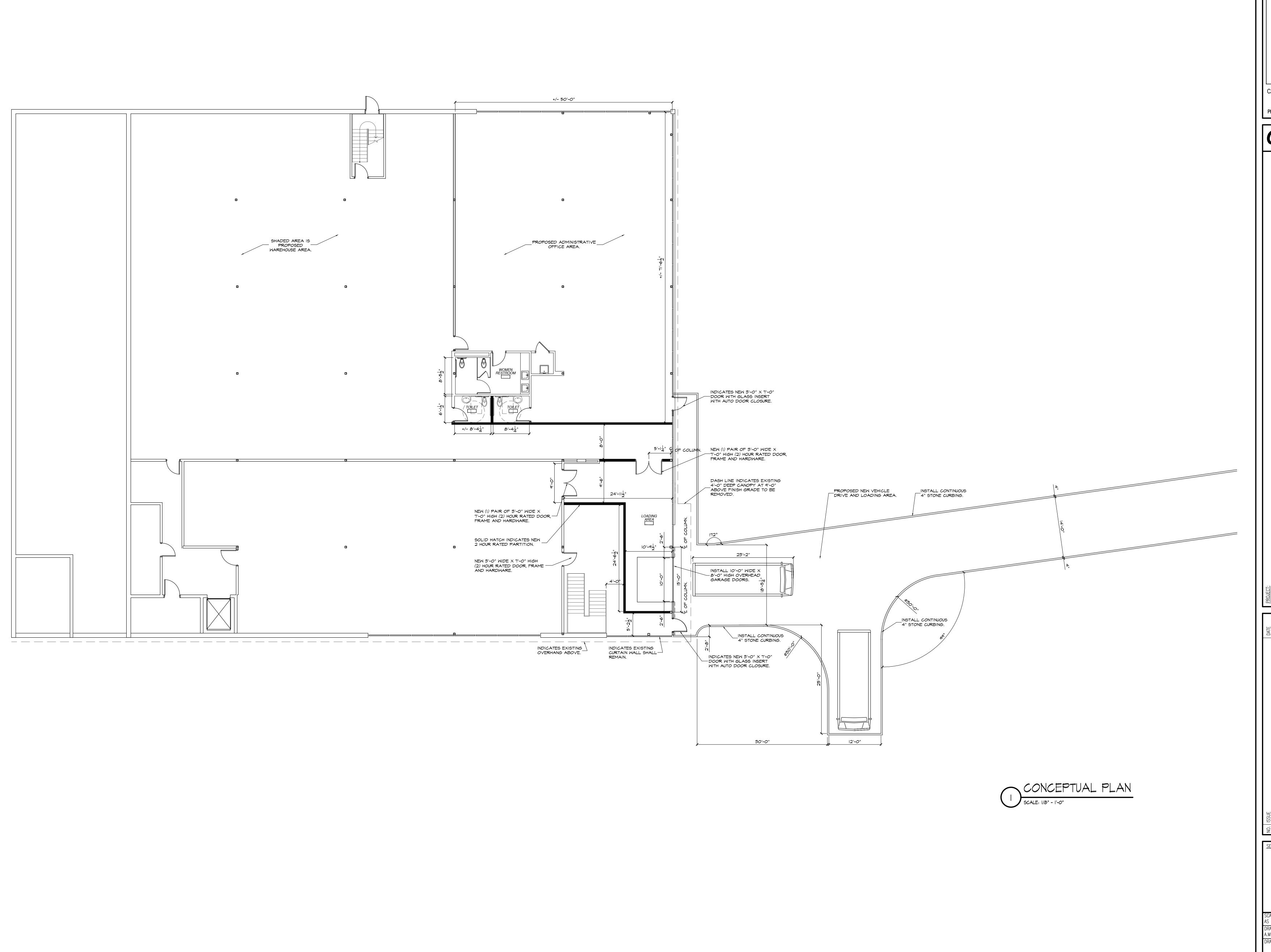
Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information					
GHP KAYSAL LLC					
Name of Action or Project:					
PROPOSED ACCESS DRIVEWAY					
Project Location (describe, and attach a location map):					
28 KAYSAL COURT, ARMONK, NY 10504					
Brief Description of Proposed Action:					
CREATION OF ACCESS DRIVEWAY FOR LOADING AREA ALONG EXISTING PAVIN	NG STON	IE WALK.			
Name of Applicant or Sponsor:	Teleph	none: 914 642 9300			
GHP KAYSAL LLC E-Mail: ANDY@GHPOFFICE.COM		.COM	 COM		
Address:					
FOUR WEST RED OAK LANE					
City/PO:		State:	_	Code:	
WHITE PLAINS		NY	1060	4	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			that	NO V	YES
2. Does the proposed action require a permit, approval or funding from any	other go	overnmental Agency?		NO	YES
If Yes, list agency(s) name and permit or approval:				/	
3.a. Total acreage of the site of the proposed action?		8 acres			•
b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned	0.1	3 acres			
or controlled by the applicant or project sponsor?		8 acres			
4. Check all land uses that occur on, adjoining and near the proposed action ☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Comm ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (☐ Parkland)	ercial	Residential (suburt	ban)		

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?		~	
b. Consistent with the adopted comprehensive plan?		>	
6. Is the proposed action consistent with the predominant character of the existing built or natural		NO	YES
landscape?			~
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental At	rea?	NO	YES
If Yes, identify:	<u> </u>	'	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
b. Are public transportation service(s) available at or near the site of the proposed action?		/	
		<u>/</u>	\blacksquare
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed ac	tion?	<u>/</u>	L VEC
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies:		NO	YES
		~	
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
If No, describe method for providing potable water:			
		V	Ш
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment:		V	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?		NO	YES
b. Is the proposed action located in an archeological sensitive area?		<u> </u>	Ш
		V	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	n	NO V	YES
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	ļ		\blacksquare
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:			Ш
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check a		apply:	
☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successi☐ Wetland ☐ Urban ☐ Suburban	onal		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed		NO	YES
by the State or Federal government as threatened or endangered?		V	
16. Is the project site located in the 100 year flood plain?		NO	YES
			'
17. Will the proposed action create storm water discharge, either from point or non-point sources?		NO	YES
If Yes, a. Will storm water discharges flow to adjacent properties? NO YES			~
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drain If Yes, briefly describe:	ns)?		

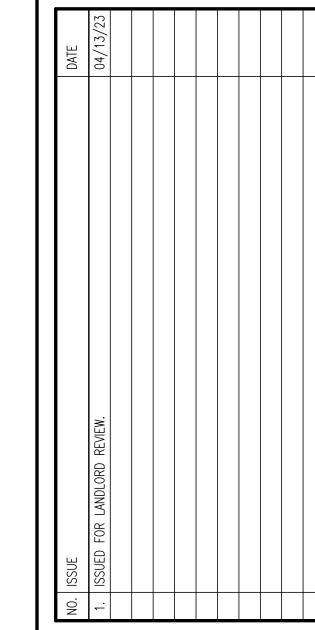
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain purpose and size:	~	
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe:	~	
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe:	V	
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE KNOWLEDGE Applicant/sponsor name:	BEST C	F MY





CARDARELLI DESIGN GROUP INC. 297 KNOLLWOOD ROAD, SUITE #202 WHITE PLAINS, NY 10607 PHONE: 914–437–9554 / FAX: 914–437–9555

GHPOFFICE REALTY



SCALE: DATE: PROJECT NO.:
AS NOTED 04/04/23 23.017.00

DRAWN BY: CHECKED BY: APPROVED BY: PRELIMINARY PLAN

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