STAFF REP	ORT - TO	WN OF NORTH CASTL	E PLANNING DEP	ARTMENT		
October 12, 2						
APPLICATION NUMBER - NAME #2023-039 – 70 Lafayette Ave Amended Site Development Plan Approval				SBL 122.12-1-28	Same	
MEETING DATE				PROPERTY ADDRESS/LOCATION		
October 23, 2023				70 Lafayette Ave, NWP		
BRIEF SUM	MARY OF	REQUEST		Sector States	79	
Proposed change of use of 4,100 s.f. from warehouse space to studio/office space for use as a video recording and photography studio.						
PENDING ACTION: Plan Review Town Board Referral Preliminary Discussion						
EXISTING ZONING	EXIS	STING LAND USE	SURROUNDING ZONING & LAND USE	SITE IMPROVEMENTS	SIZE OF PROPERTY	
IND-A	Wareh	ouse/Office Building	Industrial	None	1.1 acres	
PROPERTY HISTORY		COMPATIBILITY with the COMPREHENSIVE PLAN				
HISTORY		The Comprehensive Plan states the following with respect to the IND-A Zoning District:				
2009 – Change of use approved for office space in unit 130 and 200.		 Consider amendments to the IND-A district to incorporate standards for landscaping and sidewalks, to improve conditions along Virginia Road and Lafayette Avenue. 				
1970 – Planning Board site plan approval for a building with warehouse on the first floor and office on the second floor.						
STAFF REC	OMMEND	ATIONS				
1. The App	licant shou	uld be directed to addres	s all outstanding sta	aff and consultant's comments.		
2. The project is compatible with the Comprehensive Plan.						

Procedural Comments	Staff Notes				
 The Proposed Action would be classified as a Type II Action pursuant to the State Environmental Quality Review Act (SEQRA). 					
2. A Public Hearing for the proposed site plan will need to be scheduled.					
3. The application for site plan approval requires referral to the Westchester County Planning Board pursuant to § 239-m of New York State General Municipal Law (GML). This referral is required because the subject site is located within 500 feet of the Towns of Greenburgh and Mt. Pleasant.					
4. The notice of public hearing will need to be sent to the Towns of Greenburgh and Mt. Pleasant Town Clerk pursuant to § 239-nn of New York State General Municipal Law (GML). This referral is required because the subject site is located within 500 feet of the Towns of Greenburgh and Mt. Pleasant.					
General Comments					
 The site plan depicts an off street parking requirement for office use of 1 parking space for every 300 square feet of gross floor area. The site plan should depict a 1 parking space for every 300 square feet of gross floor area only for areas of the building originally approved as office. Therefore, the site plan should be revised to utilize 1 parking space for every 250 square feet for all office space changed since the 1970 plan for spaces 110, 120, 130 and 200. 	The Applicant will need to recalculate the off- street parking requirements and revise the site plan. The Applicant will need to obtain an off- street parking variance from the Zoning Board of Appeals.				
2. The submitted floor plans depict a building with a significant amount of unoccupied space. It is not clear whether adequate off-street parking would be available on the site should the building be fully rented and a large number of participants were engaged in the video recording studio.	The Planning Board and the Zoning Board of Appeals will need to address this issue with the Applicant.				
3. The Applicant should indicate whether any new/updated signage is proposed.	If so, the ARB will need to consider the proposed sign requirements identified in Section 355-16 of the Town Code with respect to sign size and design.				

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